## ORAL COMMUNICATION

FOR SENIOR HIGH SCHOOL



MARIA ANTONIETA G. ZOLETA, MAT English THEA PAMELA PAULINE A. JAVIER, MC

## TABLE OF CONTENTS

Preface		iii
CHAPTER 1:	NATURE OF COMMUNICATION	1
Communicat	ion	1
Process of Communication		2
Communication Models		3
Exercises		15
Chapter Test		17
CHAPTER 2:	ELEMENTS OF COMMUNICATION	19
Lexical Comp	ponents	19
Exercises		23
Non-lexical Components		35
Exercises		43
CHAPTER 3:	INTERCULTURAL COMMUNICATION	53
Intercultural	Communication	54
Exercises		59
CHAPTER 4:	FUNCTIONS OF COMMUNICATION	61
Regulatory or Controlled		62
Social Interaction		62
Motivation		63
Information		63
Emotional E	xpression	64
CHAPTER 5:	LEVELS OF COMMUNICATION IN VARIOUS	
	SPEECH CONTEXTS	65
Intrapersonal Communication		65
Interpersonal Communication		67
Public Communication		70
Mass Communication		71
Exercises		73
CHAPTER 6:	TYPES OF SPEECH STYLES	81
Intimate Sty	le	81 82
Casual Style		

Consultative	Style	8
Frozen Style		
		8.
Formal Style		8
Exercises		87
CHAPTER 7:	TYPES OF SPEECH ACTS	
Speech Act		9
Locution		9
Illocution		92
Perlocution		92
		94
Exercises		97
CHAPTER 8:	TYPES OF COMMUNICATIVE STRATEGY	99
Communicat	tive Competence	100
Nomination		102
Restriction		103
Turn-taking		
Topic Contro		104
Topic Shifting		105
Repair		106
Termination		107
Chapter Test		108
Chapter rest		111
CHAPTER 9:	PRINCIPLES OF SPEECH WRITING AND	
	SPEECH DELIVERY	113
Choosing the topic		114
Analyzing your audience		
Sourcing the information		
Outlining and Organizing the Speech Contents		122 125
Principles of Public Speaking		129
Exercises		131
CHAPTER 40		110000
	TYPES OF SPEECHES	139
Types of Speeches According to Purpose		139
Expository/Informative Speech		140
Persuasive Speech		144
Entertainment Speech		146
Types of Speeches According to Delivery		147
Speaking with a Manuscript		148
Memorizing		149
Imprompt		151
Extempora	aneous Speech	156
References		
verelences.		***